**Name of Candidate: [Student Name]**

**Degree program: [Program]**

**Subject Code/Title: [Course Code]: [Course Title]**

**Credit Units: [Units]**

**Inclusive Dates:**

**Day and Time of Meetings :**

**Venue:**

**Subject Description:**

**Course Coverage**

**Course Requirements:**

**Assessment and Grading System**

**References:**

**Final Rating of the Applicant:**

**Prepared & Submitted by:**

**\_ [Instructor Name] \_\_\_\_\_\_\_\_\_\_\_­\_\_\_\_**

*Subject Tutor*

**Approved by:**

[College Dean] \_

*Dean*, College of \_\_[College]\_\_\_\_\_\_\_\_\_\_